# NCEPOD Carbon Reduction Plan 2025

Supplier name: National Confidential Enquiry into Patient Outcome and Death (NCEPOD)

Publication date: May 2025

**MISSION STATEMENT**

The National Confidential Enquiry into Patient Outcome and Death (NCEPOD) is committed to achieving Net Zero emissions by 2050.

NCEPOD will:

- Review, update and achieve Board sign-off of this Carbon Reduction Plan annually.
- Make the annual carbon reduction plan publicly available on the NCEPOD website.

NCEPOD has identified the following areas of carbon emissions:

| | |
|---|---|
| **Scope 1 (direct emissions)** | None |
| **Scope 2 (energy indirect emissions)** | Electricity |
| **Scope 3 (other indirect emissions)** | Waste disposal – inc. recycling and waste<br>Homeworking<br>Hotel stays<br>Work-related travel<br>Reviewer travel |

**Baseline Emissions Footprint**

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

| Baseline Year: April 2023 – March 2024 | |
|---|---|
| **Additional Details relating to the Baseline Emissions calculations.** | |
| This is our first, and therefore baseline Carbon Reduction Plan. | |
| **Baseline year emissions:** | |
| **EMISSIONS** | **TOTAL (tCO$_2$e)** |
| **Scope 1** | N/A |
| **Scope 2** | 2.91 Electricity |
| **Scope 3** | 0.02 Waste disposal<br>1.43 Homeworking<br>0.16 Hotel stays<br>0.14 Work-related travel<br>1.41 Reviewer travel<br><br>3.16 Total |
| **Total Emissions** | **6.07** |

**Current Emissions Reporting – to be completed at the first annual review**

| Reporting Year: April 2024 – March 2025 | |
|---|---|
| **EMISSIONS** | **TOTAL (tCO$_2$e)** |
| **Scope 1** | N/A |
| **Scope 2** | 2.53 Electricity |
| **Scope 3** | 0.02 Waste disposal<br>0.65 Homeworking<br>0.02 Hotel stays<br>0.14 Work-related travel<br>0.86 Reviewer travel<br><br>1.69 Total |
| **Total Emissions** | **4.22** |

**Emissions reduction targets**

Although this is our first Carbon Reduction Plan, we are an organisation that is already committed to reducing carbon emissions by:

- Recycling (paper, plastics, electronic equipment, and furniture)
- No longer using single-sue plastic cups.
- Undertaking virtual meetings where possible.
- Having electronic 'papers' on one screen for meetings when face-to-face.
- Turing off lights/computers/heating/air-conditioning when not needed.
- Reducing the thermostat.
- Helping to off-set emissions by having lots of live green plants in the office.
- Allowing hybrid working.

Our current projected cumulative carbon emissions over the next five years are shown here:
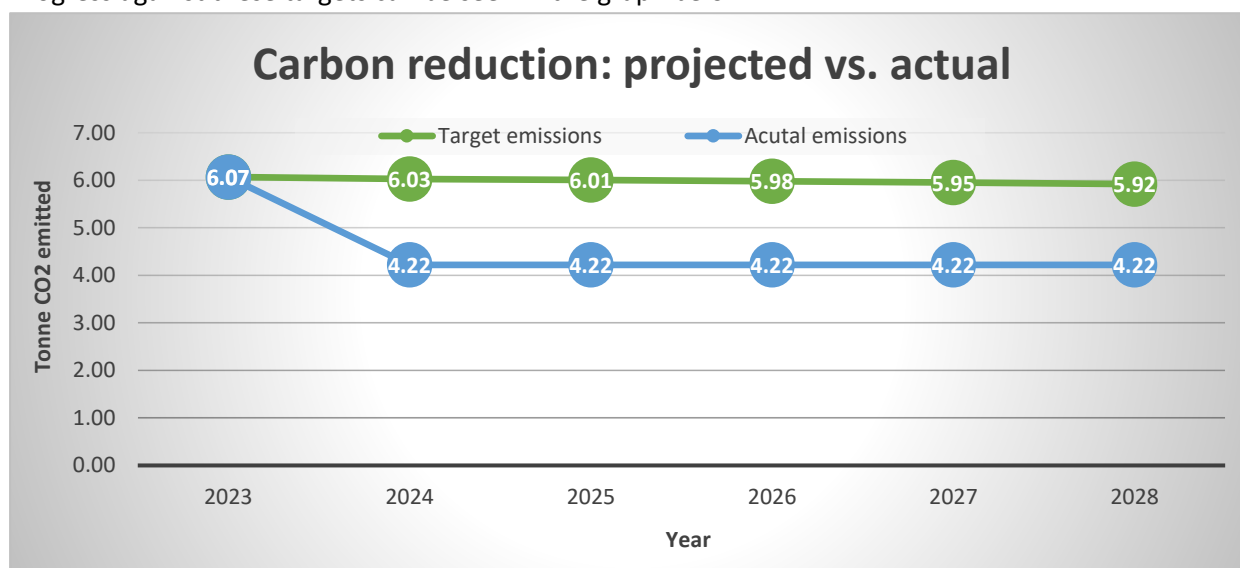
| | April 25 | April 26 | April 27 | April 28 | April 29 |
|---|---|---|---|---|---|
| **Scope 2 (energy indirect emissions)**<br>*Projected Cumulative CO$_2$* | 2.94 | 2.97 | 3.0 | 3.01 | 3.06 |
| **Scope 3 (other indirect emissions)**<br>*Projected Cumulative CO$_2$* | 3.19 | 3.22 | 3.26 | 3.29 | 3.32 |

In order to start our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

| | April 25 | April 26 | April 27 | April 28 | April 29 |
|---|---|---|---|---|---|
| **Scope 2 (energy indirect emissions)**<br>*Projected Cumulative CO$_2$* | 2.89 | 2.88 | 2.87 | 2.85 | 2.84 |

| | | | | | |
|---|---|---|---|---|---|
| **Scope 3 (other indirect emissions)** *Projected Cumulative CO₂* | 3.14 | 3.13 | 3.11 | 3.10 | 3.08 |

Progress against these targets can be seen in the graph below:



**Carbon Reduction Projects**

| PROJECT | BY WHOM | TIMESCALE |
|---|---|---|
| **GENERAL** | | |
| Appoint a lead for carbon reduction and sustainability | Board of trustees | Marisa Mason |
| Ensure the carbon reduction plan is embedded as a key objective in the NCEPOD business plan. | Lead for carbon reduction and sustainability | Achieved |
| Ensure annual Board review of the Carbon Reduction Plan | Lead for carbon reduction and sustainability and trustees | Annually |
| All staff will undertake training on BrightSafe – *Environmental Awareness for Employees* | Lead for carbon reduction and sustainability | Annually |
| Remind staff – using posters etc about use of electricity/heating/water in the office. | Lead for carbon reduction and sustainability with the office manager | Ongoing |
| **SCOPE 1 – direct emissions** | | |
| Obtain the landlord's carbon reduction plan | Lead for carbon reduction and sustainability with the office manager | Achieved |
| **SCOPE 2 – energy indirect emissions** | | |
| Advise on improving energy efficiency and usage at home including the use of installing smart meters and energy monitoring tools and more efficient lighting | Lead for carbon reduction and sustainability communicating to the NCEPOD non-clinical staff. | Annually as part of the mandatory training |
| **SCOPE 3 – other indirect emissions** | | |
| Requesting current suppliers to provide their Carbon Reduction Plan, and new suppliers as part of our due diligence. | Lead for carbon reduction and sustainability with the office manager | Ongoing |

**Completed Carbon Reduction Initiatives**

The environmental management measures and projects completed or implemented since the 2023 baseline are shown in the table above. The carbon emission reduction achieved by reducing review travel, using less electricity, and undertaking less travel for work/hotel stays equates to 4.22 tCO2e, a 30.5% reduction against the 2023 baseline.

**Declaration and Sign Off**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[1] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting[2].

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[3].

This Carbon Reduction Plan has been reviewed and signed off by the board of trustees:

Signed on behalf of NCEPOD:

Dr Suzy Lishman
Chair of NCEPOD
Date: 1st May 2025

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[1] https://ghgprotocol.org/corporate-standard
[2] https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting
[3] https://ghgprotocol.org/standards/scope-3-standard